Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**LEKSHMIPURAM COLLEGE OF ARTS AND SCIENCE**
Name of the head of the Institution	**Dr. K. Chithamparathanu Pillai**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04651222224**
Mobile no.	**9443536587**
Registered Email	**college_lpc@outlook.com**
Alternate Email	**iqaclpc@gmail.com**
Address	**Lekshmipuram**
City/Town	**Neyyoor**
State/UT	**Tamil Nadu**
Pincode	**629802**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. P.Saravanan**
Phone no/Alternate Phone no.	**04651222224**
Mobile no.	**9442711097**
Registered Email	**iqaclpc@gmail.com**
Alternate Email	**saravanan.ppillai@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.lpc.org.in/wp-content/uploads/657743dbb8659_aqar_report.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.lpc.org.in/wp-content/uploads/Academic-Calendar-2017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.62**	**2011**	**16-Sep-2011**	**15-Sep-2016**

6. Date of Establishment of IQAC

11-Jan-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop in writing Short	**04-Apr-2018**	**145**

Stories and Folk Songs	3	

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. T.Suthan	Minor Research Project	UGC-MRP	2016 730	220000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Collection of feedback from the stake holders, analysed and presented before the higher authorities for appropriate follow up.

Student Satisfaction survey conducted, analyzed and action initiated

Members of the faculty are motivated to organize national level seminar and conducted the same in the academic year.

Create quality consciousness among the faculty undertakes quality consciousness and quality initiatives in teaching, learning and evaluation

Submitted the All India Survey for Higher Education (AISHE); and documentation of best practices

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To collect feedback from the stakeholders, analyze it, and implement it in action	Existing certificate and diploma courses are continued.
To conduct value-added courses to impart skills among the students	Efforts are made to implement value-added courses to impart lifelong skills among the students
To establish a university-recognized research centre in English for enrolling students in Ph.D. programmes on both full-time and part-time.	University-recognized research centre was established in 2017-18, the inaugration for the same was conducted on 21-10-2017.
To make efforts to get permanent affiliation with all programmes conducted by the institution.	Efforts are initiated to get permanent affiliation to all courses in a gradual manner.
To further strengthen the existing mentor-ward system, ICT integrates teaching and learning and student support mechanisms.	Mentor ward system is further strengthening by documenting the mentoring activities, ICT becomes an integral part of teaching and learning.
To motivate the members of the faculty to undertake minor and major projects with the financial support of funding agencies	Members of the faculty are actively involved in research in their respective areas of research and there is one ongoing minor research projects funded by UGC under Minor Project Scheme.
All departments have to conduct a national-level seminar on emerging areas, with or without the financial support of funding agencies.	Tamil, English, Mathematics, Physics, Zoology, and IT departments conducted national-level seminars in 2017-18. The national seminar organized by the English department is sponsored by the UGC.
To organize a series of extension activities and out-reach programmes with the help of the National Service Scheme (NSS), the National Cadet Corps (NCC), and the Youth Red Cross (YRC), and the Red Ribbon Club.	In 2017-18, the institution organized an awareness rally against suicidal temptation, an anti-drug rally, a rally on women's rights, etc.
To conduct public awareness programme, rallies, medical camps, cleaning programmes and swatch bharat activities	Medical Camp, Eye Camp and awareness programme are conducted by the NSS
To provide career guidance, vocational guidance, and coaching for competitive examinations, including the NET and SLET.	The placement cell provided training for the TNPSC coaching examination from 05-02-2018 to 16-02-2018.
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14. **Whether AQAR was placed before statutory body ?**	Yes

Name of Statutory Body	Meeting Date
College Committee	18-Dec-2023

15. **Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**	No

16. **Whether institutional data submitted to AISHE:**	Yes

Year of Submission	2017

Date of Submission	31-Dec-2017

17. **Does the Institution have Management Information System ?**	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As an affiliated college, the college follows the curriculum prescribed by the affiliated university, namely Manonmaniam Sundaranar University, Tirunelveli, Tamil Nadu, from time to time. The semester system is followed for all the programme conducted by the institution. The institution enjoys the freedom of planning the curriculum delivery by keeping the programme objectives and level of students in mind. The curriculum delivery is planned at the institutional level. Every semester, the staff council met well before the commencement of the academic year and finalized the academic activities in the form of an academic calendar. An academic calendar is prepared for both odd and even semesters of an academic year. Based on the general academic calendar, the respective department prepares a departmental academic calendar of activities for the respective departments for each semester in consultation with all other members of the faculty in the department. The syllabus is shared or allocated among the members of the faculty on a rotation basis, keeping the expertise available in the department. The head of the department periodically convenes the department meeting to assess the progress of curriculum delivery as planned, identify any shortcoming, if any, and rectify it at the departmental level. Guest lectures and guest faculty are also employed in order to provide wide exposure to the learners. Members of the faculty insist on maintaining their teaching plan by keeping the Programme Objectives and their outcomes, program-specific outcomes, and course outcomes. The head of the institution also convenes the staff council at regular intervals to evaluate the progress of curriculum delivery as pre-planned and as per the academic calendar. Freedom was provided to the individual faculty to adopt appropriate student-centric and topic-oriented teaching-learning methods according to the level of students and the nature of the content. The heads of the departments are directed to ensure

the employment of ICT in their day-to-day teaching. The institution conducts the internal assessments as directed by the affiliated university. A model examination is also conducted every semester just to familiarize students with the university examination and prepare them for it. Members of the faculty are advised to participate in orientation courses, refresher courses, and other faculty development programmes to enrich their pedagogical skills. ICT training is also provided to the faculty to enrich their skills in the ICT-based teaching and learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIl	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History - EM	34
BA	History - TM	30
MSc	Physics	15
MSc	Biochemistry	18
MSc	Information Technology	23
MSc	Mathematics	25
MA	English	30
MA	Tamil	17

MA	History	7
MPhil	Tamil	14

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback collected from the stakeholders is analysed and taken as input for the overall development of the institution. Feedback from students revealed that 61.3 percent of the students are satisfied with the existing facilities, and the remaining are not satisfied with the facilities. Fifty-one percent of the students are satisfied with the library and laboratory facilities 14 percent are rated as good, and the remaining are rated as poor. Most of the students rated the facilities in the main building as poor. Sports infrastructure and other extension activities are very much liked by the majority (61.7 percent) of the students, with the remaining being average. Thirty three percent of students perceived the campus experience as very good, 37.1 as good, and the remaining 20.9 per cent as satisfactory. Based on the input, the management constructed women toilets, aditional classroom, and a research centre and a physics laboratory. Feedback collected from the teachers on the overall facilities of the institution revealed the following: the existing institutional ambience is liked by 64 percent of the teachers, and the remaining rated it as poor. The majority of the teachers opines that learning support systems in the form of computers, LCD projectors, and similar resources are lacking (56 percent), and others rated the average existing facility to access computers, DTP, and internet facilities as either poor or average. Hence, the head of the institution is requested to provide access to computer, internet, and LCD projector facilities in all lecture halls. The feedback collected from the alumni is also analyzed some of the key identifications are: more extension activities are to be carried out such as the adoption of villages, medical camps, free tuition, etc., and they stressed the need for new construction and conducted elections at least once every three years, and more alumni are to be enrolled. The feedback collected from the parents is: the parents felt the need for job-oriented short-term courses to ensure the employment opportunity of their wards more care and individual attention for the progress of their wards counselling is required for their wards to maintain emotional balance and fifty-three percent of the parents felt the need for an effective transport system for the conveyance of their wards. The opinions of the parents and alumni are discussed in the Staff Council, and the principal is requested to take appropriate actions due to the absence of the management, like strengthening the mentor-mentee system and providing career and psychological counselling. The same is discussed with the management for taking the necessary actions in the next academic year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tamil Literature	60	108	57
BA	English Literature	64	280	64
BA	History Tamil Medium	60	76	60
BA	History English Medium	60	133	59
BSc	Mathematics	48	186	48
BSc	Physics	48	184	46
BSc	Zoology	48	101	44
BSc	Information Technology	48	79	41
BSc	Biochemistry	48	36	11
BSc	Electronics	48	41	25
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1751	301	51	33	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
108	70	150	5	0	55
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution follows a mentoring system in order to provide guidance for both vocational and higher education and to solve the learning difficulties faced by them during the period of study. Since 2005, an effective mentor system has been practiced in our institution to assist learners and thereby develop one-to-one relationships. Mentors are allotted to the students by the respective heads of departments when they are enrolled in the first year of the three-year degree programme, that mentor will be in charge till the end of the programme. An average of 3–5 students were allotted to the individual faculty based on the number of full-time faculty and the number of students enrolled. On average, 14 to 15 students will be allotted to a teacher from the first year to the final year of the programme. The periodic meetings are conducted by the mentor to diagnose the learning

difficulties faced by them in their classes, both formally and informally. Other issues, if any, faced by them and family issues, if any, are also discussed with the mentor on the basis of their relationship. Mentors provide proper guidance and counseling, referral service, and timely interventions if needed, counselling is also arranged for them by the professional counsellor. The students are free to consult their respective mentors at any time on campus. They provide information on scholarships and financial assistance available to them under various schemes of the government. Financial assistance is also arranged for them to remit examination fees and to meet medical expenses. The mentor recommended the poor and needy students as beneficiaries of the free noon meal offered by the institution with the financial assistance provided by the like-minded teaching staff. A few mentors are remitting their examination fees to the university, considering the economic situation of the students. They are further motivated to join Career Guidance Information, to attend competitive examinations, and to prepare for qualifying examinations like UGC-NET, SLET, and the like. Higher educational opportunities available in their respective fields are provided from time to time. Since the majority of the students who seek admission in various programmes are girls, awareness of health information as well as the need for a balanced diet are also explained to them. Students are establishing good relationships with their mentors even after the completion of their degree programme. For the postgraduate graduate programme, respective research supervisors serve as mentors until the completion of their study programme. They are also advised to utilize the library resources effectively to broaden their intellectual domain. Students have no hesitation to say or mention so, and so are my mentors in higher education. The success of the mentor-ward system

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2052	108	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
111	108	3	0	50

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1113	Semester	19/05/2018	20/06/2018
BA	1105	Semester	19/05/2018	20/06/2018
BA	1108	Semester	19/05/2018	20/06/2018
BA	1107	Semester	19/05/2018	20/06/2018
BSc	1517	Semester	19/05/2018	21/06/2018
BSc	1522	Semester	19/05/2018	20/06/2018
BSc	1527	Semester	19/05/2018	21/06/2018

BSc	1516	Semester	19/05/2018	21/06/2018
BSc	1501	Semester	19/05/2018	21/06/2018
BSc	1509	Semester	19/05/2018	21/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For all UG, PG, and pre-research programme, the institution follows internal assessment mechanisms, in which the final performance of the students in external examinations is in the ratio 75:25. The progress and achievements of the students in teaching are continuously monitored, and the internal assessment mechanism practiced is termed continuous internal evaluation (CIE). In every semester, three internal assessment tests are conducted in between 25 and 30 working days, and the average of the best two marks is selected as the final for 20 marks, and the remaining five marks are for assignments. Multiple-choice questions and assignments are also included in the internal assessment. The marks scored by the students in the continuous internal examinations are displayed on the department notice board to ensure complete transparency in the institutional internal assessment system. Student grievances, if any, with the internal assessment can be addressed to the teacher-in-charge or the head of the department. The answer scripts are handed over to the students for them to diagnose their own mistakes. Moreover, the marks secured by the students are uploaded by the concerned faculty to the universitys examination online portal as instructed by the university. The copies of the internal assessment marks were kept in the department for official purposes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares a general academic calendar at the institutional level annually and circulates it among the members of the faculty and students, which clearly shows the details of internal examinations and tentative schedules of internal assessment for both odd and even semesters. The respective departments strictly adhered to the academic calendar to conduct the internal assessment. Based on the general academic calendar, every department prepares its own schedule of internal assessment, which is communicated to their respective department and displayed on the respective department notice board. The time line prescribed by the department is strictly adhered to for the conduct of examinations and for submissions of assignments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.lpc.org.in/wp-content/uploads/POs-PSOs-2017-18.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1113	BA	Tamil Literature	49	19	39
1105	BA	English Literature	61	47	77
1107	BA	History -	34	7	21

		EM			
1108	BA	History - TM	30	5	17
1517	BSc	Mathematics	48	45	93
1522	BSc	Physics	47	40	85
1527	BSc	Zoology	35	16	46
1516	BSc	Information Technology	46	25	54.34
1501	BSc	Biochemistry	28	28	100
1509	BSc	Electronics	10	7	70

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://www.lpc.org.in/wp-content/uploads/SSS-2017-18.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC- SERO	220000	145000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards		
State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Research Department of Tamil	5

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	2	0
National	Tamil	1	0
International	Biochemistry	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	1
History	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Perspective on quantifying elctron localization /delocalization, non-linear optical response and vibrational analysis of 4-(dimethylamino) benzaldehyde-2,4	Suthan T	Journal of Molecular Structure	2017	4	Lekshmipuram College of Arts and Science	4
Growth and characterization of propyl 4-hydroxybenzoate	Suthan T	Materials Research Innovations	2018	3	Lekshmipuram College of Arts and Science	3

Title of the Paper	Name of Author	Title of journal	Year of publication		Institutional affiliation as mentioned in the publication	
single crystal by vertical Bridgman technique						
Ilakkiyankazil Meen	Mahila Jeni	LPC Bulletin on Research	2018	0	Lekshmipuram College of Arts and Science	0
Purification and characterization of thermo alk aliphilic catalase from Haloa rchaeal strain	Murugan S	International journal of Scientific Research and Management (IJSRM).	2017	1	Lekshmipuram College of Arts and Science	1
Efficacy of amylase for waste water treatment from Penicillium sp. SP2 isolated from stagnant water	Starlet Priya F	Journal of Environmental Biology (An International Research Journal of Environmental Sciences Toxicology)	2018	2	Lekshmipuram College of Arts and Science	2

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Perspective on quantifying elctron localization /delocalization, non-linear optical response and vibrational analysis of 4-(dimethylamino) benzaldehyde-2,4	Suthan T	Journal of Molecular Structure	2017	14	12	Lekshmipuram College of Arts and Science

Growth and characterization of propyl 4-hydroxybenzoate single crystal by vertical Bridgman technique	Suthan, T	Materials Research Innovations	2018	14	11	Lekshmipuram College of Arts and Science
Purification and characterization of thermo alkaliphilic catalase from Haloarchaeal strain.	Murugan S	International journal of Scientific Research and Management (IJSRM).	2017	2	2	Lekshmipuram College of Arts and Science
Efficacy of amylase for waste water treatment from Penicillium sp. SP2 isolated from stagnant water	Starlet Priya F	Journal of Environmental Biology (An International Research Journal of Environmental Sciences Toxicology)	2018	1	0	Lekshmipuram College of Arts and Science

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	0	2	1	3
Attended/Seminars/Workshops	0	36	14	0
Presented papers	8	25	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Special Camp	NSS	4	150
Yoga	NCC	2	104

Free Eye Medical Camp	NSS	7	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness Programme	NCC	Anti-drug Rally	10	104
Cleaning Programme	NCC	Cleaning the Campus	2	86
yoga	NSS	Camp	25	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year	
Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	261631

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Autolib	Partially	4	2004
KOHA	Partially	17.11	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23235	2365648	44	13478	23279	2379126
Journals	0	0	0	0	0	0
Library Automation	23235	0	44	0	23279	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	Nil	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	139	4	10	1	4	8	27	100	0
Added	0	0	0	0	0	0	0	0	0
Total	139	4	10	1	4	8	27	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
PPT	-
Animation	IT

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
550000	562981	200000	185661

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution framed their own separate procedures and policies at the institutional level to maintain physical, academic, and support facilities such as laboratories, libraries, sports infrastructure, computers, classrooms, etc. The physical facilities of the institution are utilized at the optimum level old constructions, namely class rooms, seminar hall, and office are either renovated or rejuvenated at periodic intervals. White-washing are carried out at least once every three years. Instruments available in laboratories are repaired and calibrated at periodic intervals with instrument suppliers computers are upgraded with the latest configurations and repairs and maintenance of computers and peripherals are carried out by ACT Automation, Nagercoil. Original software and operating systems were installed on almost all computers. Logbooks are used in laboratories and other service points. Damaged sports items are auctioned and new items were procured on need basis. Books of new editions and journals are procured at regular intervals to fulfill information requirements of the user community. Newspapers are purchased from the vendor and the amount for the same are to be provided by the special fee and the amount collected from the sales old newspapers are deposited in the special fee account.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	BC and MBC Scholarship SC Scholarship and Minority Scholarship	735	1844108
b)International	0	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	11/01/2005	638	Respective Department
Bridge Course	11/01/2005	743	English department
Mentoring	11/01/2005	327	Respective department
Computer Literacy	03/07/2017	245	History Department
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Employment Opportunity Awareness Programme	0	120	0	0
2018	Coaching for TNPSC Examination	20	0	0	0
2018	Employment opportunity in LIC	0	145	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
nil	0	0	na	0	0
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5.2.2 – Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	16	BA	Tamil	Lekshmipuram College of Arts and Science	M.A B.Ed
2018	43	BA	English Literature	Lekshmipuram College of Arts and Science	M.A B.Ed
2018	4	BA	History EM	Lekshmipuram College of Arts and Science	M.A
2018	7	BA	HistoryTM	Lekshmipuram	M.A
2018	23	B.Sc	Mathematics	Lekshmipuram College	M.Sc, B.Ed
2018	15	B.Sc	Physics	Lekshmipuram College of Arts and Science	M.Sc; B.Ed
2018	7	B.Sc	Biochemistry	Lekshmipuram College of Arts and Science	M.Sc
2018	16	B.Sc	zoology	Nill	M.Sc; B.Ed
2018	3	M A	English Literature	Nill	M.Phil, B.Ed
2018	5	M.A	Tamil	Lekshmipuram College of Arts and Science	M.Phil; Research and B.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3
Any Other	4
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hand Ball Tournament	Inter-College Level	250
Staff Cricket Tournament	Inter-collegiate level	130
Intramural competition	College Level	224

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	nil	National	1	Nill	nil	Abhimanyu, M.S
2017	Best Firer Award	National	Nill	Nill	nil	Babi, K.
2017	Volleyball competition	National	1	Nill	nil	Babi, K
2017	Volley Ball	National	1	Nill	nil	Vaikaunth

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As a healthy practice, the institution conducts student union elections every year for the welfare of the students, the institution, and to develop leadership qualities, faith, and confidence in democracy. The Student Union Council is constituted every year by conducting direct elections among the students and giving due representation to all categories of students, namely the aided and self-finance categories. The following is the constitution of the student council: The Student Union chairman post is reserved for aided students and is elected by all students. The vice chairperson post is reserved for students of self-supporting courses, elected by all students. The secretary post is reserved for aided students elected by all students, and the joint secretary post is reserved for students in self-supporting courses. The other members of the staff council are association secretaries elected by the students of the respective departments, with 11 representatives from each department as members of the student union. A faculty member is assigned as an advisor for the student union council. The roles of the student council are: Participation in extension activities conducted by the institution Participation in community-oriented activities Talent Show, College Magazine Sports Day, and regular sports activities Other special events organized by the institution include the annual convocation day, association activities of the department, seminars, and similar events. The following academic bodies have representation on the Student Council: IQAC Sports Committee Library Committee, Anti-Eve Teasing and Anti-Ragging Committee, Student Magazine, College Magazine

Committee, National Service Scheme Women Cell, etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

7596

5.4.3 – Alumni contribution during the year (in Rupees) :

9500

5.4.4 – Meetings/activities organized by Alumni Association :

Department-level meetings with alumni are held during the academic year 2017-18, as detailed below: The Department of History conducted the alumni meet on 01-03-2018, 60 alumni from different batches of history participated. They interacted with the members of the faculty and suggested some innovative ideas for the betterment of the institution. Similarly, 42 alumni from the mathematics department have participated in the alumni meet. The department of physics conducted its alumni meet on 03-03-2018, in which 70 alumni participated. Like wise, in the Zoology department is also conducted the alumni meet.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practices for Decentralization and Participative Management Practice 1: Talent Show 2018 A typical example of decentralization and participative management during 2017-18 is the celebration of the Talent Show 2018. The proposal for the same was included as one of the items on the agenda of the Staff Council, which is the highest decision-making body in academic matters. After discussion in the staff council, a coordinator was selected, and various sub-committees were constituted, including members of the faculty. Dr. A. Sreekandan was selected as coordinator for the Talent Show 2018. The coordinator convened the meeting with the members of various sub-committees and chalked out a detailed plan for conducting the talent show. The assigned work is carried out by the respective heads of subcommittees with the cooperation of all the faculty. The opinions and suggestions proposed by the members of the faculty are included in the mode of operandi after discussion and its merits. It is the joint effort of all concerned. After conducting a week-long talent show, the difficulties and problems encountered are discussed, and suggestions are proposed for further arrangements in the next consecutive years. Practice 2: Onam Celebration 2017 The traditional harvesting festival of Kerala, namely ONAM, was celebrated on campus every year as a healthy practice of celebrating the customs and traditions of the society. Even though Onam is the celebration of Kerala, particularly the Malayalis, the Kanyakumari district is attached to Kerala in many ways. It was part of Travancore until 1956, and then it was attached to Tamil Nadu during the reorganization of states. The celebration of Onam is included as one of the items on the agenda of the staff council. The convenor for the same is selected after discussion, and sub-committees are formed. The date and details of competitions are discussed by them in a joint meeting individual tasks are assigned to each committee, and judges are invited from outside to adjudge the athapoo competition. The whole college celebrated the

function with the cooperation of both teaching and non-teaching staff, as well as supporting staff and students. The success of the celebration is evidence of practicing decentralized and participative management in all decision-taking.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum prescribed by the university is followed. The implementation of the same is carried out at institutional level. For proper implementation, the institution has prepared academic calendar, staff council meeting, department level meeting, departmental academic calendar, allocation of subjects to individual faculty, teaching plan, examination calendar, etc.
Teaching and Learning	Deployment of student centric methods in addition to traditional lecture method. ICT is employed in appropriate level based on the nature of the subject matter and level of students, videos, animated ppts are used as complimentary resources in addition to the regular class room instruction. Remedial teaching for the slow and enriched activities are given to the advanced learners.
Examination and Evaluation	Institution follows internal assessment mechanism, details of assessment tests are provided in the general and academic calendar. Students performance in internal examinations are inputs for remedial and enrichment activities.
Research and Development	For the promotion of research activities, institution has established two university recognised research centres in Tamil and English. Members of the other faculty are also enouraged to supervise research with other recognised research centre. Teaching faculty are motivated to publish in refereed, scopus indexed journals. Further, encouraged to undertake funded projects from funding agencies
Library, ICT and Physical Infrastructure / Instrumentation	More library resources including e-resources are to be procured in the library. for ICT promotion all departments have Computer and related accessories for creation of e-content

	and new equipments are to be purchased based on on going research activities of the department.
Industry Interaction / Collaboration	Department namely Commerce, Information Technology, Electronics and Costume Design and Fashion Technology are asked to made tie-up or collaboration with industry for training, placement and industrial visit
Admission of Students	Admission trends in some of the self supporting courses are remain unfilled. hence, it is decided to undertake promotion activities like visiting of nearby schools, exhibition, conducting competition, etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	E-governance in finance and accounts is in preliminary stage only. Salary to the staff are made through ECS system and accounts maintained are through Tally Software.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	nil	nil	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation	4	17/11/2017	14/12/2017	28

Programme				
PRCN Course SD/163 at Officer Training Academy, Nagpur	1	27/11/2017	24/02/2018	90
Orientation Programme	1	17/05/2018	13/06/2018	28
Orientation Programme	2	18/05/2018	14/06/2018	28
Refresher Course	1	17/05/2018	06/06/2018	21
Refresher Course1	1	17/05/2018	06/06/2018	21
FDP - National Conference	15	22/03/2018	23/03/2018	2
FDP - National Seminar	16	02/02/2018	Nill	1
FDP - Workshop	16	05/04/2018	07/04/2018	3
FDP - National Seminar	12	02/03/2018	Nill	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Aided College Providen fund, Employees Provident Fund, New Health Insurance Scheme, Duty Leave, Leave for participation in orientation and refresher course and other FDP, Medical Leave, etc	Provident Fund, Health Insurance, Compensatory leaves, Leave encashment, Medical Leave, Leave on Private Affairs, ESIC for Self Financed Teachers	Free Noon Meal Scheme, Scholarship sponsored by government and non-governmental agencies, minority scholarship, Bus conveyance at concessional rate, no tuition fee for students admitted in aided programme Endowment Prizes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conduct internal and external financial audits regularly both for aided programme and self-supporting programme. Internal audits are conducted by the Charted Accountant and external audits are conducted by the Office of Joint

Director of Collegiate Education, Tirunelveli. For self supporting courses, the Treasurer of the College Society monitor the fund allocation and utilisation of grant and the accounts are audited by the Charted Accountant, an external agency. Academic audit are also conducted at the department level instead of institutional level.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Aided College Teachers	363000	Construction of Womens Toilet

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6.4.3 – Total corpus fund generated

3075000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Department
Administrative	Yes	Joint Director of Collegiate Education	No	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent Teachers association contributed financially for the following activities: Salary to the PTA appointed staff Rs.492500/- Financial assistance to the department for the conduct of seminar and conferences Rs.15,000/- and Cash award to those departments who secured rank holders at the university examinations Rs.19000/- meet the expenditure to conduct the model examinations.

6.5.3 – Development programmes for support staff (at least three)

Training are provided to the supporting staff for online data entry related to various scholarships, IHFRMS and ECS training, Documentations, file management and basic computer training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Conduct seminar, conferences and Workshop at various level in department wise training on Research integrity and writing quality articles for publication scopus indexed journals. Collecting feedback from various stake-holders on curriculum and student satisfaction towards the ambience and facilities of the institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Writing Story, Folk Arts	Nill	05/04/2018	07/04/2018	145

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Anti-suicide and anti-depression	01/08/2017	07/08/2017	405	209
Against suicidal temptation	02/03/2018	Nill	35	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution is situated in the rural village at Lekshmipuram, surrounded by greenery nature. The institution take its efforts to make the environment free from plastic, preservation of water, rain water harvesting system, planting of more trees, undertake agricultural activities in the vacant land of the college premises by the third party, take efforts to minimise the consumption electric current through using CFL and LED Bulbs, tube etc. Sound free generator is installed in the campus and in addition medicinal garden is maintained, and regular cleaning activity. Plastic wastes are segregated and disposed without making any harm to environment.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	13

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nill	1	02/03/2018	1	anti-suicide	Awareness on suicidal	65

2018	Nill	1	08/03/2018	1	Women Day	Human Chain	300
2018	Nill	1	29/01/2018	1	Road Safety Week	Stickers in vechicle	200
2018	1	Nill	23/02/2018	1	Rural Employment training programme	Preparation of Pickels, soap	225

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook 2017-18	16/06/2017	Rules and regulations to be followed in the institutions are provided. Code of conduct to be followed in the classroom, and in the institutions are provided
Anti-ragging	26/06/2017	The second and final year students are provided with instructions regarding ragging and its consequences as well as how to treat juniors are provided.
Professional Ethics for Teaching Staff	Nill	The UGC guidelines related to professional ethics and code of conduct are circulated. It provides every details of work load for different categories of faculty, code of conduct to be followed in the institution namely towards students, management, and colleagues, file and records to be maintained are well explained.
Code of conduct for Non-teaching and Supporting staff	Nill	Rules and regulations, available leave facilities, code of conduct towards, students and teachers are provided

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

Joy of Giving Week	01/10/2017	07/10/2017	1500
Onam Celebration	23/09/2017	Nil	1800
Pongal Day Celebration	12/01/2018	Nil	300
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Trees are maintained in the campus Medicinal Garden is maintained Waste management system - wastes are collected, segregated and disposed Plastic free environment and E-waste are disposed properly Separate vehicle parking facilities, sound system in the class rooms, tobacco free campus and rain water harvesting system.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Thought for the Day—a Kural The Goal Through the practice of 'Thought for the Day-a Kural', the institution aimed at inculcating moral and life values among the learners. The Context Students of different backgrounds, namely socially, culturally, economically, and from other deprived sections of society, are admitted to the institution for their undergraduate and postgraduate programme. Value education, or moral education, is part of their curriculum until their secondary education. A well-planned curriculum in the form of moral stories and similar activities helped them acquire ethics and moral principles. Today, these values are decaying day by day, and they behave immorally in the classroom and behave indifferently with elders, teachers, and parents. They also become addicted to drugs and become socially unwanted elements. Normally, adolescents periods are full of stress and storms, and they are misled by the so-called social media. Imparting value education through the formal system may not yield the desired results, and it is the social responsibility of the institution to channel them in the right way as responsible citizens of the nation. Thus, the Staff Council has unanimously decided to implement the practice of 'Thought for Day—a Kural since 2015. The Practice Normally, the regular classes of a day begin with the 'Tamilthaivazhtu' followed by the recitation of a verse (a kural) for two minutes from the holy book Thirukural, a sacred book in Tamil written by Ayyan Thiruvalluvar. Thirukural is a common book without mentioning any religion, caste, or creed, but it imparts ethics, morals, and life values. The work of recitation of kural is assigned to the final-year students, starts with Tamil major and continues to other major subjects as a routine practice through the sound system on campus. The student first recites a kural in its original form, as it is mentioned in the book, with the number of that kural, the part for references, and the meaning in Tamil with appropriate interpretations or ilustrations. The moral values behind each kural reached the students moreover, they are fresh in the morning, and the theme of the kural provokes their insights and leads them to self-introspection. The English version of the kural was also presented by the English major students on their turn. Evidence of Success The practice of beginning a working day with a kural reached the whole campus the active involvement of students in the new practice itself is evidence of the success of the initiative. Respecting teachers and others on campus, exhibiting obiedence, sincerity, punctuality, empathy, helping mentality, obeying rules and disciplines, and self-discipline among the students show success. Problem Encountered The allocation of students and their timely arrival in the principal office to present before the sound system may pose some problems, but it is not a serious one. Lack of apt interpretation of the kural by students may not reach the values behind the kural. Notes Proper

guidance for the selection of a kural from 1330 helped to achieve the purpose. Contact Details Name of the Principal: Dr. K. Chithamparathanu Pillai, Lekshmipuram College of Arts and Science, Neyyoor, iqaclpc@gmail.com Practice -2: Enriching knowledge through club activities Goal To supplement classroom instruction through club activities and the involvement of students to enrich their knowledge and encourage participatory and self-directed learning. The Context The traditional teaching-learning method followed in the higher education system is the lecture method, in which the learners are passive listeners. Activity methods and participatory learning are encouraged by the faculty members, mostly in the science discipline and other disciplines based on content. To make them more active and vibrant, teachers follow different student-centric approaches within the curriculum framework. To enrich their knowledge in emerging areas, involve students in the teaching-learning process, promote intellectual curiosity, and foster creativity, members of the faculty encourage them to participate in department club activities, namely the Tamil Literary Club, the English Literary Club, the subject-oriented Club, the Eco-Club, and similar. Through planned department club activities, the institution supplements classroom instruction, activity-oriented learning (projects), involvement, developing interest, creativity, and innovation. The Practice Every department has its own department club activities in such a way as to promote interest, involvement, participatory and self-directed learning, scientific curiosity, creativity, and innovation. The club activities of departments are carried out under different names, namely, subject club or association. For uninterrupted club activities, association or club activity secretaries are selected department-wise, and they have representation as executive members of the student council. They function under the direction of the faculty in charge of the respective department. They conduct club or association activities, seminars, symposia, workshops, quiz competitions, invited talks, paper presentations by the students, and so on. Evidence of Success The quantum of work carried out by the respective department association or club activities itself shows the success practice. Department identified the gifted learners and they are further refined by assigning intelluctual work namely writing assignaments, article publications, news paper clipping service, poster presentation, story writing, short plays writinging and so on. The students were become creative writers, researchers, scientist, entraprenuers and teachers are the success of the initiative. Problem Encountered Time is a crucial factor in the semester system, and the department takes on its own efforts to organize club activities in addition to the routine work. Most of the department organizes club or association activities integrated with regular teaching and learning activities. Another factor is cost involved in organizing such activities. The department has to identify the fund in addition to the fund provided by the management. However, funds and time should not be factors that disrupt the accociation activities. Notes Documentation of all activities conducted by the club is not always possible due to the workload of the faculty. Along with the student representative, the documentation work is carried out. Contact Details Name of the Principal: Dr. K. Chithamparathanu Pillai, Lekshmipuram College of Arts and Science, Neyyoor, iqaclpc@gmail.com. Head of the Departments. www.lpc.org.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.lpc.org.in/wp-content/uploads/Best-Practices-2017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Lekshmipuram College of Arts and Science, Neyyoor-629082, Kanyakumari District,

Tamilnadu has played a pivotal role in providing higher educational opportunities to the weaker and socially deprived section of the society namely the rural and coastal belt of Lekshmipuram village, Mondaicadu, Colachel and the neighbouring areas of the district. The College has completed 63 years of its existence by promoting higher education and advancement of the physical, mental and cultural development of the down-trodden student community and thereby it tries to achieve its vision of promoting research in basic science as well as emerging areas of scientific importance for the upliftment and development of the neighbourhood areas. At present, the institution is recognised by the Government of Tamilnadu and affiliated to Manonmaniam Sundaranar University, Tirunelveli and recognised by the UGC for 2(f) and 12B. The institution earned its reputation in the academic arena and is well-known in the district in terms of academia, sports and cultural activities. The location of the college is endowed with a greenery environment full of trees of medicinal and rare species and the stakeholders enjoy the feel of mother nature, which is a conducive environment for teaching-learning. Every year sapling of trees is carried out by the NSS, Eco-Club and similar agencies. The vacant land of the campus is used for agriculture and all their efforts made the campus a more eco-friendly environment. The institution ensures social inclusiveness by strictly adhering to the reservation policy as implemented by the government time-to-time both in the admission of students as well as the appointment of teaching and non-teaching faculty. Moreover, the recent trends for admission in UG, PG and pre-research programmes show that the majority of the admission seekers of the institution are female students of the above-said areas, most of them are first-generation learners in the last decades and now the wards of alumni. In proportionate to the number of female students, the institution has appointed female teaching, supporting and non-teaching positions, which also shows institutional initiative for womens empowerment and socialisation. The institution regularly organises gender sensitization programmes, awareness programmes on womens rights, on welfare measures meant for them. These activities help them directly or indirectly for the upliftment of the downtrodden, weaker section of society. The institution started with Pre Degree Courses (PUC), and later on, it offered an undergraduate programme in traditional subjects with the aid of the State Government, later the trend changed, and the institution also changed according to the changing needs of society, from 2001-2002, the institution offered self-supporting courses to ensure employability of undergraduate students and simultaneously post-graduate programme, pre-research and research programmes. The UG programme in Information Technology, Costume Design and Fashion Technology, Electronics and Commerce demands more students due to employability. At present institution has seven aided UG programmes, seven UG programmes, six PG programmes, four pre-research programmes and two Ph.D programmes under the self-finance category. Thus, the institution has changed its perception towards the future prosperity of stakeholders. The institutions vision is partially attained by establishing university-recognised research centres in Tamil and English, and university-recognised research supervisors in other subjects. Ninety per cent of the members of the faculty are PhD holders, continuously contributing their research findings in refereed and index journals they have undertaken minor and major projects from the various funded agencies. The total number of articles published under the institutional affiliation in Scopus-indexed journals is 51, and we expect more in the coming years. Members of the faculty are also the authors of books published by reputed national and international publishers. Thus, it moves towards the realisation of its vision. The institutional infrastructure facilities are comparatively when compared with urban and city colleges. It started its academic career in a building donated by one of the philanthropists, on those days some of the buildings were old. Meantime institutions make efforts to construct new buildings by replacing the old structure. Now buildings were erected and the face value of the institution in

terms of infrastructure is upgraded. Likewise, laboratories are equipped with sophisticated equipment and the latest technology. ICT infrastructure is also enhanced not in all points but wherever necessary. Institution adopts student-centric methods to supplement the traditional classroom teaching of lecture method. A participatory approach is followed for understanding the concepts wherever necessary. Individual care and attention are provided for intellectual development and personal counselling through a mentor-ward system. It helps to establish a good rapport with students and their parents with the teachers and the institution. All the departments are equipped to provide ICT integrated teaching-learning strategy for effective classroom instruction. The pass percentage of the institution is comparatively higher at the university level and they are placed in reputed institutions. Career guidance information as well as training for competitive examination is also provided. The social responsibility of the institution is a highly appreciable one. It carried out the extension activity in terms of cleaning programme, awareness programme, and rallies stressing social issues like voting rights, anti-drugs, womens rights, road safety week, medical camp, NSS special camp and so on. These activities are carried out by the NSS, NCC, YRC, RRC and the like. During the calamity (Tsunami), these agencies help the victims in various ways. Wherever the national calamity occurred they rendered their service in any form for the well-being of the affected community. The NSS conducts the special camp in the neighbourhood village annually and renders highly appreciable work. The NCC cadets qualify for B and C certificates and are placed in military service. The members of the teaching staff provide a free noon meal scheme to the needy students, an average of 20-30 students are benefitted daily through this scheme, which is appreciated by the higher authorities, they also provide financial assistance to the needy students for remitting tuition fees, examination fees and other medical expenses. The institution adopts a village library, free tuition to homes of different categories, and financial assistance to old age homes It clearly shows institutional commitments to society and the students. The institution earns its reputation for sports and games. The college is famous for 'Kabbadi", it won many titles in Kabbadi at various levels such as inter-collegiate, state, and university levels. Similarly, it nurtures and motivates the students to develop the innate talents of the students in cultural activities, students participate and bring laurels to the institution at the inter-collegiate and other level cultural competitions. Special efforts are taken by the institution on quality aspects too. It was accredited twice by the NAAC under 'B' and 'B' grades. Thus, the institution reflects its distinctiveness in different dimensions to excel in its performance.

Provide the weblink of the institution
https://www.lpc.org.in/wp-content/uploads/Institutional-Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

To collect feedback from the stakeholders, analyze it, and implement it in action To make efforts for the permanent affiliation of all programmes conducted by the institution with the university. The mentor-ward system practiced by the institution is to be strengthened in such a way as to establish a good rapport with the mentee. Student-centric methods are to be practiced along with the lecture method of teaching, and participatory learning methods are also to be part of the curriculum dissemination. Motivate the faculty to undertake funded projects and seminars on emerging areas of their respective disciplines. To provide orientation to the members of the faculty on intellectual property rights (IPR). To provide training or coaching to the final-year students for competitive examinations like the Tamil Nadu Public Service Commission (TNPSC), the Staff Selection Commission (SSC), and similar. To conduct placement drives for our students on campus. To strengthen the research activities of the institution, the

publication of research findings in indexed journals like Scopus, Web of Science, and the UGC Care List of journals. To strengthen the extension activities of the institution and social responsibility initiatives. Try to establish collaboration or linkage for collaborative activities with NGO, social, and voluntary organizations. The learning infrastructure of the institution is to be upgraded, especially ICT-oriented skills. Motivate the individual faculty to prepare a list of frequently used e-resources. To motivate the students to participate in intercollegiate competitions, both for sports and cultural activities. To participate the quality initiatives and documentation of all activities for the accreditation purposes.