



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		LEKSHMIPURAM COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution		Dr. K. Chithamparathanu Pillai
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04651222224
Mobile no.		9443536587
Registered Email		college_lpc@outlook.com
Alternate Email		iqaclpc@gmail.com
Address		Lekshmipuram
City/Town		Neyyoor
State/UT		Tamil Nadu
Pincode		629802

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. P.Saravanan
Phone no/Alternate Phone no.	04651222224
Mobile no.	9442711097
Registered Email	iqaclpc@gmail.com
Alternate Email	saravanan.pillai@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.lpc.org.in/wp-content/uploads/AQAR-2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.lpc.org.in/wp-content/uploads/Academic-Calendar-2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.62	2011	16-Sep-2011	15-Sep-2016

6. Date of Establishment of IQAC	11-Jan-2005
---	--------------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Initiation to Freshers	22-Jun-2018	564

	1	
Seminar- Spaciotemporal Approach to Gender Issues	30-Oct-2018 1	80
Staff Empowerment through Orientation	28-Jul-2018 1	118

L::asset('/', 'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status)}}}

No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Physics Department	Minor Research Projects	UGC	2019 365	60000
View Uploaded File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Feedback from students, staff, and alumni is collected, analysed and submitted to the head of the institution for necessary action. Similarly, it conducts a student satisfaction survey and analysed the results.
- Provide all forms of assistance to the departments to conduct seminars, conferences, and workshops at various levels on emerging areas of different subjects.
- Prepare a data capture format and template to collect data for the preparation of various regulatory authorities, namely the affiliated university and the AISHE.
- Develop policies and procedures for the identification of slow, advanced learners and an appropriate remedial programme.
- Continuous focus on improving teaching learning infrastructure and ICT equipment and their maintenance for quality sustenance and enhancement.
- Documentation of all activities of the institution.

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To collect feedback from the stakeholders, analyze it, and implement it in action	Feedback from the stakeholders is collected, analyzed, and submitted for followup.
To make efforts for the permanent affiliation of all programmes conducted by the institution with the university.	Aided programme run by the institution are permanently affiliated, and self-supporting courses are temporarily affiliated with the university.
The mentor-ward system practiced by the institution is to be strengthened in such a way as to establish a good rapport with the mentee.	The mentor-ward system is further strengthened by conducting the meetings very frequently, and most of their issues are addressed.
Student-centric methods are to be practiced along with the lecture method of teaching, and participatory learning methods are also to be part of the curriculum dissemination.	Teachers strengthened student-centric methods in the classroom in addition to the traditional lecture method. Participatory learning methods such as group discussion, project methods, and so on are employed.
Motivate the faculty to undertake funded projects and seminars on emerging areas of their respective disciplines.	Members of the faculty submitted funded projects, and one of the funded projects from the UGC-Minor Research Project is currently ongoing.
To provide orientation to the members of the faculty on intellectual property rights (IPR).	During the reporting year, IPR-related orientation activities were not conducted.
To provide training or coaching to the final-year students for competitive examinations like the Tamil Nadu Public Service Commission (TNPSC), the Staff Selection Commission (SSC), and similar.	The career and placement cell organised a series of programmes to create awareness about competitive examinations, such as the UPSC preliminary examination and other public service examinations. TNPSC coaching classes are also provided to 30 students.
To conduct placement drives for our students on campus.	The Placement Cell trained the students for placement, but none of them were selected through campus drive.
To strengthen the research activities of the institution, the publication of research findings in indexed journals like Scopus, Web of Science, and the UGC Care List of journals.	A total of 17 papers were published in journals, of which 6 are refereed journals, the remaining are on the UGC care list, and 4 of them are indexed in Scopus Journal.
To strengthen the extension activities of the institution and social responsibility initiatives. Try to establish collaboration or linkage for collaborative activities with NGO,	Efforts are being initiated to establish links with NGOs and other voluntary organisations but no linkage has been officially signed. Social responsibility such as cleaning,

social, and voluntary organizations.

awareness rallies, sensitization programmes, and contributions to weaker and deprived sections of society

[View Uploaded File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

College Committee

21-Dec-2023

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

30-Mar-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As an affiliated college, the college follows the curriculum prescribed by the Manonmaniam Sundaranar University, Tirunelveli, Tamil Nadu, from time to time. The semester system is followed for all the programme conducted by the institution. The institution enjoys the freedom of planning the curriculum delivery by keeping the programme objectives and level of students in mind. The curriculum delivery is planned at the institutional level. Every semester, the staff council met well before the commencement of the academic year and finalized the academic activities in the form of an academic calendar. An academic calendar is prepared for both odd and even semesters of an academic year. Based on the general academic calendar, the respective department prepares a departmental activities for the respective departments for each semester in consultation with all other members of the faculty in the department. The syllabus is shared or allocated among the members of the faculty on a rotation basis, keeping the expertise available in the department. The head of the department periodically convenes the department meeting to assess the progress of curriculum delivery as planned, identify any shortcoming, if any, and rectify it at the departmental level. Guest lectures and guest faculty are also employed in order to provide wide exposure to the learners. Members of the faculty insist on maintaining their teaching plan by keeping the Programme Objectives and their outcomes, program-specific outcomes,

and course outcomes. The head of the institution also convenes the staff council at regular intervals to evaluate the progress of curriculum delivery as pre-planned and as per the academic calendar. Freedom was provided to the individual faculty to adopt appropriate student-centric and topic-oriented teaching-learning methods according to the level of students and the nature of the content. The heads of the departments are directed to ensure the deployment of ICT in their day-to-day teaching. The institution conducts the internal assessments as directed by the affiliated university. A model examination is also conducted every semester just to familiarize students with the university examination and prepare them for it. Members of the faculty are advised to participate in orientation courses, refresher courses, and other faculty development programmes to enrich their pedagogical skills. ICT training is also provided to the faculty to enrich their skills in the ICT-based teaching and learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	0	na	na

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil	18/06/2018
BA	English	18/06/2018
BA	History - EM	18/06/2018
BA	History - TM	18/06/2018
BSc	Mathematics	18/06/2018
BSc	Physics	18/06/2018
BSc	Zoology	18/06/2018
BSc	Biochemistry (SF)	18/06/2018
BSc	Costume Design and Fashion technology(SF)	18/06/2018
BSc	Electronics(SF)	18/06/2018
BSc	Information Technology(SF)	18/06/2018
BCom	Commerce(SF)	18/06/2018
MA	Tamil (SF)	18/06/2018
MA	English(SF)	18/06/2018
MA	History(SF)	18/06/2018

MSc	Biochemistry(SF)	18/06/2018
MSc	Information Technology(SF)	18/06/2018
MSc	Mathematics	18/06/2018
MSc	Physics	18/06/2018
MCom	Commerce(SF)	18/06/2018
MPhil	Tamil(SF)	18/06/2018
MPhil	English(SF)	18/06/2018
MPhil	History(SF)	18/06/2018
MPhil	Mathematics	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History TM	25
BA	History EM	21
MA	Tamil	16
MA	English	33
MA	History	14
MSc	Biochemistry	16
MSc	Information technology	17
MSc	Mathematics	28
MSc	Physics	28
MCom	Commerce	16
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The feedback collected from the stakeholders is taken as input for the development of the institution. Forty-seven percent of the students agree that the curriculum prescribed for them has enhanced their employability the same is strongly agreed by 40.6 percent. Sixty percent of the students agreed that the syllabus prescribed for them is contemporary and need-based 37.5 percent strongly agree. Forty-seven percent of the students agree that the content of the course prescribed for them is arranged from easy to difficult the same is strongly agreed by 37.5. The majority of the students agree that reference materials mentioned in the syllabus are available in the library and the same is strongly agreed by 25 percent. Fifty-six percent of the students agree that courses offered in the curriculum are revised at regular intervals 31.3 percent strongly agree and the remaining are disagreeing. The majority of the students (62.5 percent) agree that the content of the course is in conformity with the learning outcomes, and the same is strongly agreed upon by 31.5 percent. Fifty percent of the students agree that the courses studied by them have enhanced their knowledge, skills, and capabilities and 43.8 percent strongly agree. Fifty-six percent of the students agree that the syllabus is completed by the faculty within the prescribed time, and 34.4 percent strongly agree. Twenty-five percent of the students strongly agree that members of the faculty are using ICT-based e-resources in the class, 40.6 percent agree. Thirty-one percent of the students strongly agree that the assessment and evaluation process of the institution is fair, and 56.3 percent agree. Based on the input, More reference materials are procured efforts are initiated to provide the teaching and learning process in such a way as to enhance skills, knowledge, and capabilities and the need for ICT-based teaching and learning with the help of multi-media is stressed. Feedback collected from the teachers on the overall facilities of the institution revealed the following: the existing institutional ambience is liked by 67 percent of the teachers, and the remaining rated it as poor. The majority of the teachers opines that learning support systems in the form of computers, LCD projectors, are lacking (62 percent), and others rated the average existing facility to access computers, DTP, and internet facilities as either poor or average. Hence, the head of the institution is requested to provide access to computer, internet, and LCD projector facilities in all lecture halls. The feedback collected from the alumni The feedback collected from the alumni is also analyzed some of the key identifications are: more extension activities are to be carried out such as the adoption of villages, medical camps, free tuition, etc., The parents felt the need for job-oriented short-term courses to ensure the employment opportunity and for individual attention and counseling. The opinions of the parents and alumni are discussed in the Staff Council, the principal is requested to take appropriate actions like strengthening the mentor-mentee system and providing and providing career and psychological counselling.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tamil	60	108	51
BA	English	64	280	64
BA	History TM	60	76	51

BA	History EM	60	106	44
BSc	Mathematics	48	186	47
BSc	Physics	48	184	45
BSc	Zoology	48	101	42
BSc	Information Technology	48	79	41
BSc	Biochemistry	48	37	37
BSc	Electronics	48	44	45
View Uploaded File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1780	302	48	33	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
108	70	50	5	0	55

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution follows a mentoring system in order to provide guidance to the learners for both vocational and higher education and to solve the learning difficulties faced by them during the period of study. Since 2005, an effective mentor system has been practiced in our institution to assist learners and thereby develop one-to-one relationships. Mentors are allotted to the students by the respective heads of departments when they are enrolled in the first year of the three-year degree programme, that mentor will be in charge till the end of the programme. An average of 3–5 students were allotted to the individual faculty based on the number of full-time faculty and the number of students enrolled. On average, 14 to 15 students will be allotted to a teacher from the first year to the final year of the programme. The periodic meetings are conducted by the mentor to diagnose the learning difficulties faced by them in their classes, both formally and informally. Other issues, if any, faced by them and family issues, if any, are also discussed with the mentor on the basis of their relationship. Mentors provide proper guidance and counseling, referral service, and timely interventions if needed, counselling is also arranged for them by the professional counsellor. The students are free to consult their respective mentors at any time on campus. They provide information on scholarships and financial assistance available to them under various schemes of the government. Financial assistance is also arranged for them to remit examination fees and to meet medical expenses. The mentor recommended the poor and needy students as beneficiaries of the free noon meal offered by the institution with the financial assistance provided by the like-minded teaching staff. A few mentors are remitting their examination fees to the university, considering the economic situation of the students. They are further motivated to join Career Guidance Information, to attend competitive examinations, and to prepare for qualifying examinations like UGC-NET, SLET, and the like. Higher educational opportunities available in their respective fields are provided from time to time. Since the majority of the students who seek admission in various programmes are girls, awareness of health information as well as the need for a balanced

diet are also explained to them. Students are establishing good relationships with their mentors even after the completion of their degree programme. For the postgraduate graduate programme, respective research supervisors serve as mentors until the completion of their study programme. They are also advised to utilize the library resources effectively to broaden their intellectual domain. Students have no hesitation to say or mention so, and so are my mentors in higher education. The success of the mentor-ward system

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2082	108	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
111	108	3	0	54

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. A. Sreekandan	Associate Professor	Tamil Arignar Award
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1113	Semester	27/05/2019	17/06/2019
BA	1105	Semester	27/05/2019	17/06/2019
BA	1108	Semester	27/05/2019	17/06/2019
BA	1107	Semester	27/05/2019	17/06/2019
BSc	1517	Semester	28/05/2019	18/06/2019
BSc	1522	Semester	28/05/2019	18/06/2019
BSc	1527	Semester	28/05/2019	18/06/2019
BSc	1516	Semester	28/05/2019	18/06/2019
BSc	1501	Semester	28/05/2019	18/06/2019
BSc	1509	Semester	28/05/2019	18/06/2019
View Uploaded File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For all the undergraduate, post graduate and pre-research programme, the institution follows internal assessment mechanisms, in which the final performance of the students in external examinations is in the ratio 75:25. The progress and achievements of the students in teaching are continuously

monitored, and the internal assessment mechanism practiced by the institution is termed Continuous Internal Evaluation (CIE). In every semester, three internal assessment tests are conducted in between 25 and 30 working days, and the average of the best two marks is selected as the final for 20 marks, and the remaining five marks are for assignments. Multiple-choice questions and assignments are also included in the internal assessment. The marks scored by the individual students in the continuous internal examinations are displayed on the department notice board to ensure complete transparency in the institutional internal assessment system. Student grievances, if any, with the internal assessment can be addressed to the teacher-in-charge or the head of the department. The answer scripts are handed over to the students for them to diagnose their own mistakes. Moreover, the marks secured by the students are uploaded by the concerned faculty to the university examination online portal as instructed by the university. The copies of the internal assessment marks were kept in the department for official purposes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares a general academic calendar at the institutional level annually and circulates it among the members of the faculty and students, which clearly shows the details of internal examinations and tentative schedules of internal assessment for both odd and even semesters. The respective departments strictly adhered to the academic calendar to conduct the internal assessment. Based on the general academic calendar, every department prepares its own schedule of internal assessment, which is communicated to their respective department and displayed on the respective department notice board. The time line prescribed by the department is strictly adhered to for the conduct of examinations and for submissions of assignments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.lpc.org.in/wp-content/uploads/POs-PSOs-2017-18.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1113	BA	Tamil	51	36	71
1105	BA	English	60	52	87
1107	BA	History - EM	27	11	41
1108	BA	History - TM	30	8	27
1517	BSc	Mathematics	47	43	91
1522	BSc	Physics	47	44	94
1527	BSc	Zoology	35	27	77
1516	BSc	Information Technology	34	10	29

1501	BSc	Biochemistry	12	9	75
1509	BSc	Electronics	10	7	70
View Uploaded File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.lpc.org.in/wp-content/uploads/Student-Satisfaction-Survey-2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	University Grants Commission	2.2	0.6
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	5

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	1
International	Chemistry	2	1
National	Chemistry	2	0
International	Biochemistry	2	1
International	Tamil	5	0
National	Tamil	6	0
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Tamil	13
English	7
History	3
Chemistry	2
Biochemistry	2
Physics	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Growth and characterization of benzyl 4-hydroxybenzoate single crystal by vertical Bridgman technique for optical applications	Dr. Suthan T	Optics and Laser Technology	2018	12	Lekshmi pram College of Arts and Science	12
A Novel Eco-Friendly Corrosion Inhibitor for Mild Steel Protection in Two	Dr. Muthirulan P	Journal of Chemical and Pharmaceutical Research	2018	4	Lekshmi pram College of Arts and Science	4

Different Aggressive Artificial Corrosive Medium,						
Adsorption kinetic and isotherm studies of Azure A on various activated carbons derived from agricultural wastes,	Dr. Muthirulan P Sivakumar S	Arabian Journal of Chemistry	2019	7	Lekshmi pram College of Arts and Science	7
Removal of Copper ions from aqueous solution using seeds of Sugar Apple (Annona squamosa L.),	Dr. Muthirulan P Sivakumar S	Research Journal of Life Sciences, Bioinformatics, Pharmaceutical and Chemical Sciences,	2019	0	Lekshmi pram College of Arts and Science	0
Adsorption Of Yellow 5 GL Dye Using Activated Carbon From Seeds Of Sugar Apple (Annona squamosa L.),	Dr. Muthirulan P Sivakumar S	Research Journal of Life Sciences, Bioinformatics, Pharmaceutical and Chemical Sciences,	2019	0	Lekshmi pram College of Arts and Science	0
Isolation and characterization of Haloarchaeal Strain from Puthalam salt pan located in the	Dr. Murugan S	Journal of Microbial and Biochemical Technology	2018	2	Lekshmi pram College of Arts and Science	0

southern Peninsular Coast of India						
Efficacy of analyse for waste water treatement from Penicillium sp Sp2isolate d from stagnated water	Dr. Starlet Priya F	Journal of Envirob mental Biology	2018	2	Lekshmip uram College of Arts and Science	0
Nadukark alil Pennkal	Dr. Elamaran S	Internat ional Journal of Shanlax	2018	0	Lekshmip uram College of Arts and Science	0
Ettuthokai Noorkalil Nadukal Marabu	Dr. Elamaran S	Internat ional Journal of Classical Tamil	2018	0	Lekshmip uram College of Arts and Science	0
Nads Sivakumar paddaippuk alil cheru theiva pannpattu kurukal	Elamaran S	Internat ional Journal of Classical Tamil	2018	0	Lekshmip uram College of Arts and Science	0
View Uploaded File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Growth and charac terization of benzyl 4-hydroxyb enzoate single crystal by vertical Bridgman technique for optical ap plications	Dr. Suthan T	Optics and Laser Technology	2018	14	12	Lekshmip uram College of Arts and Science
A Novel Eco-	Dr. Muthirulan	Journal of	2018	13	4	Lekshmip uram

Friendly Corrosion Inhibitor for Mild Steel Protection in Two Different Aggressive Artificial Corrosive Medium,	P	Chemical and Pharmaceutical Research				College of Arts and Science
Adsorption kinetic and isotherm studies of Azure A on various activated carbons derived from agricultural wastes,	Dr. Muthirulan P Sivakumar S	Arabian Journal of Chemistry	2019	13	7	Lekshmi puram College of Arts and Science
Removal of Copper ions from aqueous solution using seeds of Sugar Apple (Annona squamosa L.),	Dr. Muthirulan P Sivakumar S	Research Journal of Life Sciences, Bioinformatics, Pharmaceutical and Chemical Sciences,	2019	13	0	Lekshmi puram College of Arts and Science
Adsorption Of Yellow 5 GL Dye Using Activated Carbon From Seeds Of Sugar Apple (Annona squamosa L.),	Dr. Muthirulan P Sivakumar S	Research Journal of Life Sciences, Bioinformatics, Pharmaceutical and Chemical Sciences,	2019	13	0	Lekshmi puram College of Arts and Science
Isolation and characterization of Haloarc	Dr. Murugan S	Journal of Microbial and Biochemical	2018	0	4	Lekshmi puram College of Arts and Science

haeal Strain from Puthalam salt pan located in the southern Peninsular Coast of India		Technology				
Efficacy of analyse for waste water treatment from Penic illium sp Sp2isolate d from stagnated water	Dr. Starlet Priya F	Journal of Environ ment Biology	2018	2	3	Lekshmip uram College of Arts and Science
Nadukark alil Pennkal	Dr. Elamaran S	Internat ional Journal of Shanalx	2018	0	0	Lekshmip uram College of Arts and Science
Ettuthokai Noorkalil Nadukal Marabu	Dr. Elamaran S	Internat ional Journal of Classical Tamil	2018	0	0	Lekshmip uram College of Arts and Science
Nads Sivakumar paddaippuk alil cheru theiva pannpattu kurukal	Dr. Elamaran S	Internat ional Journal of Classical Tamil	2018	0	0	Lekshmip uram College of Arts and Science
View Uploaded File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	4	24	9	6
Presented papers	5	18	9	2
Resource persons	1	3	2	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Community Camp	NSS	16	150
Free Medical Camp	NSS	4	50
Tree Plantation	NCC	1	104
Public Place cleaning	NCC	1	104
Anti-drug	NSS	6	141
Yoga Awareness	NCC	6	200
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swchhta Pakhwada programme	NCC	Cleaning	3	30
Aids Awareness	RRC	Awareness	4	200
Anti-drug	NSS	Rally	20	325
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	NA	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	NA	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Others	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Autolib	Partially	4	2004
KOHA	Partially	17.11	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23279	2379126	26	6118	23305	2385244
Library Automation	23279	0	26	0	23305	0
Journals	3	0	2	Nil	5	0
Others (specify)	0	0	7	17296	7	17296
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Goma S	B.Sc Physics	PPT	Nil
Dr. Suthan T	B.sc Physics	MP4	Nil
Rajesh C	B.Sc Information technology	PPT	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	139	4	10	1	4	8	27	100	0
Added	0	0	0	0	0	0	0	0	0
Total	139	4	10	1	4	8	27	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer Lab	Nil
Camera	Nil
Video recorder and supporting systems	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	794694	0	995767

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution framed their own separate procedures and policies at the institutional level to maintain physical, academic, and support facilities such as laboratories, libraries, sports infrastructure, computers, classrooms, etc. The physical facilities of the institution are utilized at the optimum level old constructions, namely class rooms, seminar hall, and office are either renovated or rejuvenated at periodic intervals. White-washing are carried out at least once every three years. Instruments available in laboratories are repaired and calibrated at periodic intervals with instrument suppliers computers are upgraded with the latest configurations and repairs and maintenance of computers and peripherals are carried out by ACT Automation, Nagercoil. Original software and operating systems were installed on almost all computers. Logbooks are used in laboratories and other service points. Damaged sports items are auctioned and new items were procured on need basis. Books of new editions and journals are procured at regular intervals to fulfill information requirements of the user community. Newspapers are purchased from the vendor and the amount for the same are to be provided by the special fee and the amount collected from the sales old newspapers are deposited in the special fee account.

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	BC and MBC, SC/ST Scholarship, Minority Scholarship	352	819660
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course	25/06/2018	636	English Department
Remedial coaching	18/06/2018	89	Respective department
Mentoring	18/06/2018	1780	Respective Department
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Orientation for Competitive Examinations	180	180	0	0
2019	Coaching for TNPSC Examination	40	40	0	0
2018	Communication Skill	240	240	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	34	BA	English	Lekshmipuram College, Scott christian College	MA B.Ed., MSW, LLB and M.Phil
2019	23	BA	Tamil	Lekshmipuram College of Arts and science, S.T Hindu College	M.A; B.Ed
2019	7	BA	History EM	Lekshmipuram College of Arts and Science S.T. Hindu College, MSU	M.A B.Ed LLB
2019	4	BA	History TM	Lekshmipuram College of Arts and Science S.T. Hindu College, MSU	M.S B.Ed, BLISC
2019	22	B.Sc	Mathematics	Lekshmipuram College	M.Sc B.Ed
2019	13	B.Sc	Physics	Lekshmipuram College of Arts and Science	M.Sc

				Scott christian College	
2019	30	B.Sc	Zoology	S.T hindu College	M.Sc B.Ed. DMLT
2019	9	B.Sc	Information technology	Lekshmipuram College of Arts and Science	M.Sc; MCA
2019	17	B.Sc	Biochemistry	Lekshmipuram College	M.Sc; DMLT
2019	5	B.Sc	CDF	Coimbatore	M.Sc
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	12
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter Collegiate Staff Cricket Tournament	District	160
Annual Tournament	College	300
Talent Show	College	700
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	Nil	Nil	Nil	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As a healthy practice, the institution conducts student union elections every year for the welfare of the students, the institution, and to develop leadership qualities, faith, and confidence in democracy. The Student Union Council is constituted every year by conducting direct elections among the students and giving due representation to all categories of students, namely the aided and self-finance categories. The following is the constitution of the student council: The Student Union chairman post is reserved for aided students and is elected by all students. The vice chairperson post is reserved for students of self-supporting courses, elected by all students. The secretary post is reserved for aided students elected by all students, and the joint

secretary post is reserved for students in self-supporting courses. The other members of the staff council are association secretaries elected by the students of the respective departments, with 11 representatives from each department as members of the student union. A faculty member is assigned as an advisor for the student union council. The roles of the student council are: Participation in extension activities conducted by the institution Participation in community-oriented activities Talent Show, College Magazine Sports Day, and regular sports activities Other special events organized by the institution include the annual convocation day, association activities of the department, seminars, and similar events. The following academic bodies have representation on the Student Council: IQAC Sports Committee Library Committee, Anti-Eve Teasing and Anti-Ragging Committee, Student Magazine, College Magazine and anti-ragging committee etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

9096

5.4.3 – Alumni contribution during the year (in Rupees) :

120000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni association activities for the year begins on 29-06-2018. it is decided to select new office bearers for the Alumni Association for the triennial period from 2018 to 2021. The departmental level alumni meeting were held in the following days: Physics department on 02-07-2019 Zoology on 02-07-2018, one of the alumni Dr. Aldous Huxely (Alumni of Zoology Department) arranged an endowment lecture in the memory of Former Principal Dr. Vincent.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practices for Decentralization and Participative Management Practice 1: Model Examination Committee 2018. A typical example of decentralized and participative management during 2018-19 is the conduct of model examinations. The Staff Council passed a resolution to conduct a model examination both for the odd and even semesters after discussion with the members of the Staff Council, which is the highest decision-making body in academic matters at the college. After discussion with the members of the staff council, a coordinator was selected. Members of the committees are nominated by the principal after consulting the coordinator, giving due consideration to seniority, experience in conducting examinations previously, and so on. Then the committee holds a meeting to decide the mode of operation involved in the conduct of the examination and assigns individual and group tasks. Professor M. Ravikumar, Department of Political Science, was selected as coordinator for the conduct of the model examination both in odd and even semesters. The assigned works are carried out by the individuals with the cooperation of all the members of the faculty. The opinions and suggestions proposed by the members of the faculty are effectively included in the conduct of the model examination. It is the joint effort of all concerned. After conducting a week-long examination, answer

scripts are handed over to the department, which collects the marks scored by the students from the members of the faculty. The difficulties and problems encountered are discussed, and suggestions are proposed for further arrangements next time. Practice 2: Celebration of Pongal 2019 The traditional harvesting festival of Tamil Nadu, PONGAL, was celebrated on campus every year as a healthy practice of celebrating the national festivals in such a way as to develop tolerance among the students and an opportunity to know the customs and traditions of society. The celebration of Pongal Festival is included as one of the items on the agenda of the staff council. The council discussed the matter and selected the convenor. After discussion with the convenor, subcommittees were formed by including members of the faculty, student representatives, and representatives from non-teaching and supporting staff. The date and details of competitions to be arranged are discussed by them in a joint meeting, and individual tasks are assigned to each member of the committee. The pongal was celebrated on January 14th, 2019. The whole college celebrated the function with the wholehearted involvement of students, faculty, supporting staff, and non-teaching members. The pongal celebrations started with the pongal in the morning. Sweet pongal is distributed to all on campus. Pongal wishes were shared among them. In the afternoon, a debate on the selected theme was also held as part of the pongal celebration. The success of the pongal celebration is evidence of practicing decentralized and participative management in all activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum prescribed by the university is followed. The implementation of the same is carried out at institutional level. For proper implementation, the institution has prepared academic calendar, staff council meeting, department level meeting, departmental academic calendar, allocation of subjects to individual faculty, teaching plan, and examination calendar,
Teaching and Learning	Student centric methods are followed for classroom teaching-learning process in addition to traditional lecture method. ICT is employed in appropriate level based on the nature of the subject matter and level of students, videos, animated ppts are used as complimentary resources in addition to the regular class room instruction. Remedial teaching for the slow and enriched activities are given to the advanced learners.
Examination and Evaluation	Institution follows internal assessment mechanism, details of assessment tests are provided in the general and academic calendar. Students

	<p>performance in internal examinations are inputs for remedial and enrichment activities. Marks of the internal assessments are directly uploaded by the concerned faculty in Exampro software</p>
<p>Research and Development</p>	<p>For the promotion of research activities, institution has established two university recognised research centres in Tamil and English. Members of the other faculty are also encouraged to supervise research with other recognized research centre. Teaching faculty are motivated to publish in refereed, scopus indexed journals. Further, encouraged to undertake funded projects from funding agencies</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library is partially automated using koha automation software. More library resources including e resources are to be procured in the library. for ICT promotion all departments have Computer and related accessories for creation of e-content and new equipment are to be purchased based on on going research activities of the department</p>
<p>Human Resource Management</p>	<p>Existing manpower are utilised at an optimum level. Unfilled vacancies in aided stream are managed by appointing temporary teaching and supporting staff through Parent Teacher Association. Expertise available in every section or department are identified and utilised appropriately</p>
<p>Industry Interaction / Collaboration</p>	<p>Department namely Commerce, Information Technology, Electronics and Costume Design and Fashion Technology are asked to made tie-up or collaboration with industry for training, placement and industrial visit</p>
<p>Admission of Students</p>	<p>Students are admitted as per the admission rules and regulations prescribed by the government time-to-time. Reservation policy is strictly adhered. Admission trends in some of the self supporting courses are remain unfilled.hence, it is decided to undertake promotion activities like visiting of nearby schools, exhibition, conducting competition, etc. Ninety percent of the seats are filled as per the State Government policy of reservation and 10 percent of the seats are filled as management quota.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	E-governance in finance and accounts is in preliminary stage only. Salary to the staff are made through ECS system and accounts maintained are through Tally Software. The teaching and non-teaching faculty members are receiving their salary and other benefits from the Government through online portal. Online deposit of EPF for the employees of Self-finance category.
Student Admission and Support	Student admission merit list are prepared with help of excel application as per the existing guidelines of the government. After admission students support namely scholarship and university data entry are carried out at online portal. All eligible students for scholarship are identified and their details are uploaded in appropriate government portal. Their eligible scholarship amounts are directly credited in their account.
Examination	Being an affiliated institution, college enjoys only minimum freedom for e-governance in examination. However, e-governance system of the university for examination software namely ExamPro is used properly for uploading their internal marks, attendance management, downloading hall tickets and for results. University results are communicated to the individual students through SMS by the university
Administration	Day-to-day administration is yet to be automated
Planning and Development	Planning and development are also in its initial stage of automation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
------	---------------------------	-----------------------------	-----------	---------	------------------------	------------------------

	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2018	Orientat ion to Teaching Faculty	Nil	28/07/2018	Nil	118	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Environmental Studies	2	04/07/2018	24/07/2018	21
Refresher Course in History	1	24/07/2018	13/08/2018	21
Refresher Course in Mathematics	1	13/02/2019	05/03/2019	21
Refresher Course in Physics	1	05/03/2019	26/03/2019	21
Refresher Course in English	1	05/10/2018	26/10/2018	21
Refresher Course in Physics	1	30/10/2018	21/11/2018	21
Refresher Course in Tamil	1	16/11/2018	06/12/2018	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Aided College Providen fund, Employees Provident Fund, New Health Insurance Scheme, Duty Leave, Leave for	Provident Fund, Health Insurance, Compensatory leaves, Leave encashment, Medical Leave, Leave on Private Affairs, ESIC for	BC scholarship MBC scholarship SC/ST scholarship minority scholarship Agricultural labourers children

participation in orientation and refresher course and other FDP, Medical Leave, etc

Self Financed supporting staff

scholarship Beedi workers children scholarship and Endowments at the institutional level. Free noon meal scheme and Bus conveyance at concessional rate, no tuition fee for students admitted in aided programme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conduct internal and external financial audits regularly both for aided programme and self-supporting programme. Internal audits are conducted by the Chartered Accountant and external audits are conducted by the Office of Joint Director of Collegiate Education, Tirunelveli. For self supporting courses, the Treasurer of the College Society monitor the fund allocation and utilisation of grant and the accounts are audited by the Chartered Accountant, an external agency. Academic audit are also conducted at the department level instead of institutional level.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

3075000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Principal, IQAC coordinator
Administrative	No	Null	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Marginal level financial assistance to departments to conduct seminars and workshop. Honorarium to the staff appointed on temporary basis in the place of regular vacancies Incentives to those departments who secure university rank at the university level Financial assistance to conduct sports and cultural events at the institutional level

6.5.3 – Development programmes for support staff (at least three)

Training to the faculty to use computer at the college office Training for online entry particularly for the preparation of ECS and online data entry for scholarship Office automation procedure Training for the digitization of service records of employees

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Organise the Alumni Meet department wise by inviting alumni through public notice Conducts seminar and conferences department wise regularly Creating quality consciousness among the faculty by organising events and motivating to participate in similar quality initiatives Documentation of all activities held at the institutional level. Adopt best practices followed in other institution as well as new initiatives in the campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Staff empowerment through orientation	28/07/2018	Nil	Nil	118
2018	Initiation to Freshers	22/06/2018	Nil	Nil	642
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Anti-dragging Awareness Programme	22/06/2018	Nil	729	425
Social Impact of Population Explosion	11/07/2018	Nil	102	140
Spatiotemporal Approach to Gender Issues	30/10/2018	Nil	60	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution is situated in the rural village at Lekshmpuram, surrounded by greenery nature. The institution take its efforts to make the environment free from plastic, preservation of water, rain water harvesting system, planting of more trees, undertake agricultural activities in the vacant land of the college premises by the third party, take efforts to minimise the consumption electric

current through using CFL and LED Bulbs, tube etc. Sound free generator is installed in the campus and in addition medicinal garden is maintained, and regular cleaning activity. Plastic wastes are segregated and disposed without making any harm to environment.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	9
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nil	21/06/2018	1	Creating Awareness	Importance yoga and wellness	139
2018	1	Nil	31/07/2018	1	Colachel Victory Anniversary	History of Travancore	120
2018	Nil	1	21/12/2018	1	Visit to old age home	Food Cloth distribution	132
2018	1	Nil	09/08/2018	1	Hiroshima and Nagasaki	Impact of nuclear weapon	139
2019	Nil	1	12/01/2019	1	Visit to Schools	Swami Vivekananda	2
2019	1	Nil	28/02/2019	1	National Science Day	Importance of Science for Development	107
2019	1	Nil	22/03/2019	1	World Water Day	Water Preservation	109
2018	Nil	1	30/07/2018	Nil	Assistance to Flood Victims in Kerala	Flood relief	2062

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook 2018-19	18/06/2018	Rules and regulations to be followed in the institutions are provided. Code of conduct to be followed in the classroom, and in the institutions are provided
Anti-ragging	22/06/2018	The second and final year students are provided with instructions regarding ragging and its consequences as well as how to treat juniors are provided.
Professional Ethics for Teaching Staff	Nil	The UGC guidelines related to professional ethics and code of conduct are circulated. It provides every details of work load for different categories of faculty, code of conduct to be followed in the institution namely towards students, management, and colleagues, file and records to be maintained are well explained.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Impact of Nuclear Bombs	09/08/2018	Nil	139
Patrotism	15/08/2018	Nil	104
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Trees are maintained in the campus Medicinal Garden is maintained Waste management system - wastes are collected, segregated and disposed Plastic freeenvironment and E-waste are disposed properly Separate vehicle parking facilities, sound system in the class rooms, tobacco free campus and rain water harvesting system.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Motivation and Encouragement for Scholastic Achievements through Endowments The goal of the Practice The institution provides endowment prizes to create motivation and encouragement among the learners to achieve in their subjects, which leads to their personal and professional achievements in
--

the future. The Context Acquiring knowledge in the higher education system is self-paced proper motivation, assistance, and guidance in the teaching and learning process and encouragement to achieve some titles in their study period will be the turning point in their personal and professional career. So it is the responsibility of the institution to motivate the students to achieve some titles in learning and co-curricular activities. Thus, the institution permitted the philanthropists, shareholders of the college management, and the teaching faculty of both retired and working professionals to constitute endowments in the name of their respected personalities in specific areas, namely toppers in the specific subjects, toppers in the departments, achievers in sports and games, best usage of library resources, best students in terms of conduct, character, education, cultural activities, participation in co-curricular activities, and leadership qualities. So far, 51 endowments have been constituted to cover all areas of subjects, including languages, major subjects, ancillary subjects, sports events, library usage, and the best students in terms of conduct, character, co-curricular activities, and leadership qualities. The Practice A person who wants to constitute endowments in the institution has to approach the head of the institution, sign the agreement with the secretary of the institution, and deposit the amount in a bank. The interest earned by the deposit annually is withdrawn from the bank by the secretary, and it will be handed over to the identified individual on College Day by the Chief Guest in the form of a cash award and certificate. The details of endowments available to the students and their eligibility criteria are well informed to them on various platforms, like the first day of their college, orientation classes, and their respective departments. The details of endowments available, their eligibility, and those sponsored by whom or constituted by whom are available in the College Handbook published every year.

The members of the faculty motivate the students to earn the title at appropriate times in their class, during the mentoring session, and on special occasions. The head of the institution constitutes a committee to identify the eligible students based on the criteria mentioned in the respective endowments.

Evidence of Success The endowments of the institution are increasing year by year at present, it has 51 endowments in different areas, namely subjects, library usage, co-curricular activities, and similar, which is evidence of the success of the initiative. The titles earned by the students as toppers in the class, topper in the subjects, best library user, achievers in sports, and best students in conduct and character motivate the learners to achieve more in their higher education and personal and professional careers. Resources The generosity of the members of the college management and the members of the faculty who served the institution in various capacities like principal, professor, librarian, etc. for the common cause of motivation and encouragement to students.

Problem Encountered There is no difficulty with this novel initiative. On certain occasions, the same students may earn more than one endowment based on stated criteria. Contact Details : Name of the Principal: Dr. K. Chithamparathanu Pillai, Lekshmipuram College of Arts and Science, Neyyoor, iqaclpc@gmail.com Best Practice 2: Conscientization of Students on the

Latest Developments in Subjects The goal of the Practice The latest developments in the subjects, approaches, new findings, and applications are missing in the curriculum prescribed for the undergraduate and postgraduate programmes and hence the institution organizes seminars, conferences, and workshops at regular intervals at the department level to inform the learners of the latest developments in their respective subject areas. Informing students, creating interest among the students in the latest developments, and keeping them aware of research trends are the goals of the practice. Creating reflections in the minds of the learners is more expected through this practice. The Context Changes are inevitable in all fields, and higher education is no exception. The content matter included in the courses for both undergraduates and postgraduates is more theory-oriented than application-

oriented. Also, the latest developments in the subjects, approaches, new findings, and applications are missing from the curriculum prescribed for them.

Moreover, due to the exponential growth of scientific literature and the humanities, the knowledge has become obsolete, the content is outdated, and there is only a minimum correlation with the latest developments in the subjects. So the institution make the efforts to conscientize them of the latest developments in their subjects and areas of interest. Thus, to keep them more aware and competent, every department has to organize seminars, invited talks, workshops, and conferences on emerging areas of their subject. The

Practice To conscientize the students of the latest developments in the subjects, every major department organized seminars at various levels, invited talks, conferences, and workshops on emerging areas of their subject to abreast of the knowledge of the students, which led to vibrations and reflections in the minds of the learners on a specific area. Every department has to submit the proposal for the same to the head of the institution, namely the proposed title, theme, sub-themes, expected resource persons, and its impact, after discussion with the members of the faculty of the department and experts in the field. Sources for the organization such events are funds from the management, PTA, and other sponsoring agencies for the conduct of such programme in the institution. Students and faculties are also permitted to attend the seminar conducted by the neighbouring institutions. The impact of the seminar, particularly among the students, is also evaluated by the faculty concerned for the conduct of the next-level seminar. Creative proposals prepared by them are also submitted to the funding agency. Evidence of Success Every year, all the major departments identify emerging areas in their respective subjects and conduct seminars, invited talks, competitions, conferences, and workshops. Students are using this platform to discuss their creative thoughts and ideas.

The reflections and vibrations among the learners lead to select areas for higher education and careers. Resources Resources required for the initiative are both human and material. The management has to provide financial assistance for the conduct of the programme. Faculty have to spend their valuable time organizing such events. Problem Encountered If funding agencies sanction funds for organizing such seminars and conferences in time, then it helps reduce the financial burden on the management. It consumes the time of the faculty to organize such seminars. Moreover, the identification of appropriate personalities also poses some problems. Contact Details : Name of the Principal: Dr. K. Chithamparathanu Pillai, Lekshmipuram College of Arts and Science Neyyoor, iqaclpc@gmail.com.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.lpc.org.in/wp-content/uploads/Best-Practices-2018-19.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Social Responsibility - Assistance to Victims of Flood Lekshmipuram College of Arts and Science, Neyyoor-629082, Kanyakumari District, Tamil Nadu, has played a pivotal role in providing higher educational opportunities to the weaker and more socially deprived section of society, namely the rural and coastal belt of Lekshmipuram village, Mondaicadu, Colachel, and the neighboring areas of the district. By knowing its social responsibility, it renders community-oriented activities and assists the victims of national-level disasters. During the 2004 Tsunami, the institution itself was a relief center for fourteen days, and the members of the faculty and student volunteers rendered all forms of help. Whenever a national calamity occurs, the institution extends its help to the affected people in the form of money and materials. In July 2018, when the

neighboring state of Kerala was severely affected by the flood, the members of the faculty and elected student representatives jointly decided to donate funds to the Kerala Chief Ministers Relief Fund (KCMDRF) by collecting money from the students and staff. The money collected for the celebration of the seasonal festival Onam is donated to the Chief Minister Relief Fund by not celebrating the Onam Celebration on campus. Further, the institution collects food materials. Cloths, notebooks, etc. from the students and staff for Kerala flood victims. Members of staff, both teaching and non-teaching, donated their one-day salary to the CMDRF. This indicates the helping mentality of the family of Lekshmipuram College and the social responsibility of the institution.

Provide the weblink of the institution

<https://www.lpc.org.in/wp-content/uploads/Institutional-Distinctiveness-2018-19.pdf>

8.Future Plans of Actions for Next Academic Year

- To organise seminars, workshops, and conferences at various levels on emerging areas of interest in various subject domains.
- To encourage the faculty to seek financial assistance from the funding agencies for the conduct of seminars and conferences.
- To organise faculty development programmes in the ICT domain to ensure an ICT-based teaching and learning environment on campus.
- To conduct soft skill development programmes to ensure the smartness of the students and other skill development programmes.
- To conduct certificate, diploma, and value-added courses to ensure the employment opportunities of the undergraduates.
- To establish an institutional innovation centre to initiate innovative projects and start-ups.
- To motivate the faculty to publish their scholarly communications in refereed, indexed (Scopus), and in the UGC-Care list of journals.
- To organise community-oriented activities such as tree sapling, cleaning programmes, medical camps, and with the help of NSS, NCC, and others.
- To observe national importance days and celebrations on the campus.
- To implement a management information system (MIS) to practice an e-governance system.
- To strengthen student capability enhancement programmes, organise career guidance programmes and provide coaching for competitive examinations.
- Motivate the students to participate in sports and cultural activities to earn titles for the institution.
- To organise gender sensitization programmes
- To document all activities of the institution as per the requirements of the regulatory authorities, namely the university, AISHE, and NIRF.